



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application  
[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	Fugglestone DCC		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Fugglestone St Peter's Notice Board		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Fugglestone St Peter, where George Herbert was once Rector, is an Historic Church at the entrance to Wilton. The grounds run beside both the A30 and A36 and the building is an iconic symbol at the entrance to the ancient capital of Wessex. The current sign outside the Church is in a very poor state of repair and does no justice to the Church's history. The Church committee cannot afford to replace it. The purpose of this project is to erect a new sustainable and appropriate sign clearly visible to passer's by and clearly indicating this Historic Building and its connection to George Herbert.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Wilton		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

<b>Where will your project take place?</b>	In the Churchyard of St Peter, Fugglestone
<b>When will your project take place?</b>	As soon as funding is available
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Passers by have made remarks to the effect that the current sign is a blot on the environment. Many visitors to the shopping village comment on the shoddy sign and believe the Church to be "closed" The congregation of the Church are keen to get a new sign, but they are few in number and mainly pensionaires; they cannot afford a new sign. A new sign will enhance the appearance of the entry to Wilton, it will draw attention to an Historic Building and its connection to George Herbert and it will contribute to civic pride within Wilton.
<b>How many people will benefit from your project?</b>	All Wilton inhabitants and visitors.
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Wilton prides itself on looking after the external aspect of the Town and being welcoming to visitors, this sign is directly linked to that aim.
<b>Any other information about your project. (Limited to a 1000 characters)</b> This is a community project aimed at smartening up the local area while helping a part of the community that cannot help themselves. Wilton is an Historic Town that attracts numbers of visitors, in particular to Wilton House, the Carpet Factory and the shopping village. These visitors pass St Peter's Church and currently are aware only of a small building with a scruffy sign outside it, they miss its significance as part of Historic Wilton and especially the connection to George Herbert. This project will improve the aspect of the Wilton roundabout while drawing attention to an important part of Wilton's history. It will enhance the local inhabitants' pride in their Town and add to the visitor experience.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="7"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="4"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
 Members of the congregation of St Peter's will maintain the signpost through self help.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

It will make the place look better, passers-by will no longer complain and may even comment favourably, visitor numbers to George Herbert's Church will go up.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

N/A

Nil

Nil

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: Dec	Year: 2012
A - Total income:	£3632	
B - Minus total expenditure:	£4781	
Surplus/deficit for year: (A minus B)	£1148 deficit	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£ Negative	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Signage	£735	Own fundraising/reserves		£
Erection	£250			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£985</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	<b>£0</b>
<b>Total project expenditure A</b>	<b>£985</b>
<b>Project shortfall A – B</b>	<b>£985</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£985</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 8 Jan 2013

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)**